



BOARD MEETING
401 Penn Street
Reading, PA 19601
MINUTES
Monday, June 29, 2020

IN ATTENDANCE

Board members present: Robert Jefferson; Joseph Amprey; Anthony Montemurro; Robert S. Natalini.

Officers present: Angel Figueroa (CEO/COO); Angelo Romaniello (Chief Academic Officer/Principal)

Other staff present: Bryan Gerber; Amy Heinz

All attended via Zoom and telephone. Mr. Montemurro and Ms. Heinz were present at the school.

Meeting was convened at 4:12 p.m.

1. Opening Items

Mr. Montemurro noted that a quorum was present.

Mr. Montemurro noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

There were three changes to the agenda: the number of the action item to approve the minutes of the May 18, 2020, executive session was corrected from 3.03 to 3.02, and revised resolutions 6.01.02 and 7.01.02 were addressed.

2. Public Comment

There was no public comment.

3. Approval of Minutes

3.01 Action to approve the minutes of the May 18, 2020, open meeting -- MOTION by Dr. Amprey to approve the minutes; seconded by Mr. Jefferson; passed unanimously by roll call vote of all members present.

3.02 Action to approve the minutes of the May 18, 2020, executive session -- MOTION by Dr. Amprey to approve the minutes; seconded by Mr. Jefferson; passed unanimously by roll call vote of all members present.

4. Financial

Mr. Gerber then presented the financial report. The following documents were reviewed and discussed.

Unaudited Statement of Financial Position as of April 30, 2020, With Comparison of March 31, 2020.

Unaudited Statement of Activities, April 2020 Comparison With March 2020.

Unaudited Statement of Financial Activities, April 2020 YTD Compared to April 2019 YTD and Budget 2020.

Check Register for the period ending April 30, 2020.

Credit Card Register for the period ending April 30, 2020.

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolutions 4.01.01 through 4.01.05 as follows; seconded by Mr. Jefferson:

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position as of April 30, 2020, With Comparison of March 31, 2020.

4.01.03 To approve the attached unaudited Statement of Activities, April 2020 Comparison With March 2020.

4.01.04 To approve the attached unaudited Statement of Financial Activities, April 2020 YTD Compared to April 2019 YTD and Budget 2020.

4.01.05 To approve the payments set forth in the attached Check and Credit Card Registers for the period ending April 30, 2020.

Motion passed unanimously by roll call vote of all members present.

5. Report of the CEO/COO and Chief Academic Officer/Principal

Mr. Figueroa and Dr. Romaniello then reported to the Board.

Mr Figueroa asked Dr. Romaniello to begin. He discussed with the Board the work in progress to complete various reports due to PDE and others in the coming months. He then reported on the ongoing work of providing learner information to their home school districts to achieve their smooth transition. Dr. Romaniello then expressed his admiration for Mr. Figueroa's leadership and his opinion that Mr. Figueroa "wrote the book on how to open a school." The Board members then expressed their gratitude to Dr. Romaniello for his fine work during the past four years.

Mr. Figueroa then discussed with the Board the recent farewell celebration at the school. He then reviewed the status of work being done and work still needed to conclude the school's operations and transition students to their home districts. The Board members then expressed their admiration and gratitude to Mr. Figueroa on the occasion of his last participation in a Board meeting as CEO/COO.

At 4:58 p.m. the Board went into Executive Session to discuss matters pertaining to the terms and conditions of employment of certain public employees.

The Executive Session ended at 5:06 p.m., whereupon the open meeting resumed.

6. Administrative/Operations/Legal

The Board then deliberated regarding Reading School Board's Nonrenewal Resolution, dated May 27, 2020; the contemplated termination of the lease agreement with the Institute for Leadership Education, Advancement and Development, Inc., pertaining to the premises at 401 Penn Street; a lease of space to store certain school personal property; a contract with one vendor and an invoice from another; and the matter of signatories on the school's banking accounts.

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolution 6.01.01 as follows; seconded by Mr. Jefferson:

6.01.01 To acknowledge the Reading School Board's Nonrenewal Resolution pertaining to I-LEAD Charter School, dated May 27, 2020; *provided*, this acknowledgement does not constitute agreement with or acceptance of the grounds set forth in the said Reading School Board Nonrenewal Resolution.

Motion passed unanimously by roll call vote of all members present.

MOTION by Dr. Amprey to adopt resolution 6.01.02 as follows; seconded by Mr. Jefferson:

6.01.02 To authorize the Chair to execute such documents as necessary to terminate the Lease Agreement with the Institute for Leadership Education, Advancement and Development, Inc., for the premises at 401 Penn Street, pursuant to section 3 of the said Lease Agreement.

Motion passed unanimously by roll call vote of all members present.

MOTION by Dr. Amprey to adopt resolution 6.01.03 as follows; seconded by Mr. Jefferson:

6.01.03 To approve and authorize the administration to execute the attached Commercial Lease and Lease Addendum with ARC, Inc.

Motion passed unanimously by roll call vote of all members present.

MOTION by Dr. Amprey to adopt resolution 6.01.04 as follows; seconded by Mr. Jefferson:

6.01.04 To approve the attached CoolProgram Agreement with CoolSpeak, dated May 17, 2020.

Motion passed unanimously by roll call vote of all members present.

MOTION by Dr. Amprey to adopt resolution 6.01.05 as follows; seconded by Mr. Jefferson:

6.01.05 To approve and authorize payment of the attached invoice #20040 from Tom Stecher and Associates, dated May 11, 2020.

Motion passed unanimously by roll call vote of all members present.

MOTION by Dr. Amprey to adopt resolution 6.01.06 as follows; seconded by Mr. Jefferson:

6.01.06 That Bryan Gerber, Robert Jefferson, and Joseph Amprey shall be authorized signatories on the school's banking accounts; *provided*, Mr. Gerber's authority shall be limited to drafts not exceeding \$5,000.00, and drafts exceeding \$5,000.00 shall be co-signed by Robert Jefferson or Joseph Amprey.

Motion passed unanimously by roll call vote of all members present.

The Board then reviewed and deliberated regarding the proposed 2020-2021 budget.

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolution 6.02 as follows; seconded by Mr. Jefferson:

6.02 *Action* to approve the attached I-LEAD Charter School 2020-2021 Budget.

Motion passed unanimously by roll call vote of all members present.

7. Personnel

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolutions 7.01.01 through 7.01.03 as follows; seconded by Mr. Jefferson:

7.01.01 To authorize the Chief Executive Officer/Chief Operating Officer to utilize Payroll Protection Program monies deposited with Customers Bank as a bridge loan until such time as the 2019-2020 reconciliation payment is received from Reading School District, at which time funds received in such payment shall be applied to repay the said Payroll Protection Program loan.

7.01.02 To authorize the Chair to disburse retention payments to employees as set forth on the schedule presented to the Board, such disbursement to be made on the day next prior to that on which the school corporation is to be dissolved, or at such time as the Chair determines that the employee has substantially completed his job responsibilities, whichever first occurs; *provided*, each employee must have remained in the school's continuous employ from this date until the date of such retention payment, and nothing herein shall be construed to create a contractual obligation on the part of the school to the employee or a contractual right in said employee.

7.01.03 To authorize the Chief Executive Officer/Chief Operating Officer to disburse severance payments to employees as set forth on the schedule presented to the Board.

Motion passed unanimously by roll call vote of all members present.

8. New Business

There was no new business.

9. Adjournment

MOTION by Dr. Amprey to adjourn the meeting; seconded by Mr. Jefferson; motion passed unanimously by voice vote of all members present.

The meeting was adjourned at 5:33 p.m.

Respectfully submitted,
Robert S. Natalini, Secretary