



BOARD MEETING

401 Penn Street
Reading, PA 19601

MINUTES

Monday, February 24, 2020

IN ATTENDANCE

Board members present: Robert Jefferson; Joseph Amprey; Anthony Montemurro; Robert S. Natalini

Officers present: Angel Figueroa (CEO/COO); Angelo Romaniello (Chief Academic Officer/Principal)

Other staff present: Bryan Gerber; Amy Heinz

Meeting was convened at 4:02 p.m.

1. Opening Items

Mr. Montemurro noted that a quorum was present.

Mr. Montemurro noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

There were no changes to the agenda.

2. Public Comment

There was no public comment.

3. Approval of Minutes

3.01.01 Action to approve the minutes of the January 17, 2020, open meeting -- MOTION by Dr. Natalini to approve the minutes; seconded by Mr. Jefferson; passed unanimously by roll call vote of all members present.

3.01.02 Action to approve the minutes of the January 17, 2020, executive session -- MOTION by Dr. Natalini to approve the minutes; seconded by Mr. Jefferson; passed unanimously by roll call vote of all members present.

4. Financial

Mr. Gerber then presented the financial report. The following documents were reviewed and discussed.

Unaudited Statement of Financial Position as of January 31, 2020, With Comparison to December 31, 2019.

Unaudited Statement of Activities, January 2020 Comparison With December 2019.

Unaudited Statement of Financial Activities, January 2020 YTD Compared to January 2019 YTD and Budget 2020.

Check Register for the period ending January 31, 2020.

Credit Card Register for the period ending January 31, 2020.

The Board then took the following action.

MOTION by Dr. Natalini to adopt resolutions 4.01.01 through 4.01.05 as follows; seconded by Mr. Jefferson:

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position as of January 31, 2020, With Comparison to December 31, 2019.

4.01.03 To approve the attached unaudited Statement of Activities, January 2020 Comparison With December 2019.

4.01.04 To approve the attached unaudited Statement of Financial Activities, January 2020 YTD Compared to January 2019 YTD and Budget 2020.

4.01.05 To approve the payments set forth in the attached Check and Credit Card Registers for the period ending January 31, 2020.

Motion passed unanimously by roll call vote of all members present.

5. Report of the CEO/COO and Chief Academic Officer/Principal

Mr. Figueroa and Dr. Romaniello then reported to the Board. Mr. Figueroa commended Dr. Romaniello's and Mr. Gerber's excellent work on the recent audit, especially in light of its drain on the school's small administrative staff. He then reported on and discussed with the Board the administration's planning for fire and security drills during the 2020-2021 school year. Dr. Romaniello then reported on and discussed with the Board the process underway for improving school culture regarding safety and academics, including surveying staff and learners using questions drawn from the Pennsylvania Department of Education website; activities during February related to black history month; preparations for state mandated standardized testing in the spring; preparations for the annual carnival event and related smoke-out campaign; and planning for parent events in March and April to solicit their desires regarding programming in 2020-2021. Finally, Dr. Romaniello informed the Board that commencement will be held on June 9 and that a schedule of other year-end events is in progress.

At 4:35 p.m. the Board went into Executive Session to discuss the terms and conditions of employment of certain public employees and matters that, if conducted in public, would lead to the disclosure of information or confidentiality protected by law.

The Executive Session ended at 4:49 p.m., whereupon the open meeting resumed.

6. Administrative/Operations/Legal

The Board then deliberated regarding purchasing certain laptop computers and related materials.

The Board then took the following action.

MOTION by Dr. Natalini to adopt resolution 6.01.01 as follows; seconded by Mr. Jefferson:

6.01.01 To approve purchasing laptop computers and related materials from GHA Technologies, Inc., as set forth on the attached quotation modified February 6, 2020, and the attached document titled Laptop Costs by Companies.

7. Personnel

The Board then took the following action.

MOTION by Dr. Natalini to adopt resolution 7.01.01 as follows; seconded by Mr. Jefferson:

7.01.01 To approve severance pay in the amount of \$58,650.00 for employee number 1.

8. Adjournment

MOTION by Dr. Natalini to adjourn the meeting; seconded by Mr. Jefferson; motion passed unanimously by voice vote of all members present.

The meeting was adjourned at 4:52 p.m.

Respectfully submitted,
Robert S. Natalini, Secretary