



BOARD MEETING

401 Penn Street
Reading, PA 19601

MINUTES

Wednesday, December 11, 2019

IN ATTENDANCE

Board members present: Robert Jefferson; Joseph Amprey; Anthony Montemurro; Robert S. Natalini

Officers present: Angel Figueroa (CEO/COO); Angelo Romaniello (Chief Academic Officer/Principal)

Other staff present: Barbara Wilkinson-Sykes (by telephone); Ryan Gerber; Amy Heinz

Meeting was convened at 12:04 p.m.

1. Opening Items

Mr. Montemurro noted that a quorum was present.

Mr. Montemurro noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

There were no changes to the agenda.

2. Public Comment

No members of the public were present.

3. Approval of Minutes

3.01.01 Action to approve the minutes of the November 25, 2019, open meeting -- MOTION by Mr. Jefferson to approve the minutes; seconded by Dr. Natalini; passed unanimously by roll call vote of all members present.

3.01.02 Action to approve the minutes of the November 25, 2019, executive session -- MOTION by Mr. Jefferson to approve the minutes; seconded by Dr. Natalini; passed unanimously by roll call vote of all members present.

4. Financial

Due to the early date of this month's meeting there was no financial report.

5. Report of the CEO/COO and CAO/Principal

Mr. Figueroa and Dr. Romaniello then reported to the Board. At Mr. Figueroa's request Ms. Wilkinson-Sykes reported that the Pennsylvania Attorney General's auditors had completed their work and would soon make a presentation to the Board. The Board congratulated and thanked Mr. Figueroa, Ms. Wilkinson-Sykes, and their entire team for the excellent work on this project and thanked Mr. Figueroa and the entire staff for their work throughout the years covered by the audit and before and since. Dr. Romaniello then reviewed and discussed with the Board fire/security drill procedures.

6. Administrative/Operations/Legal

The Board then reviewed and deliberated regarding a proposal from a prospective payroll services vendor.

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolution 6.01.01 as follows; seconded by Dr. Natalini:

6.01.01 To approve contracting with PayUSA to perform the services pursuant to the terms set forth in the attached Instant Quote and Quote Overview, effective January 1, 2020.

Motion passed unanimously by roll call vote of all members present.

At 12:42 p.m. the Board went into Executive Session to discuss the terms and conditions of employment of certain public employees and prospective public employees.

The Executive Session ended at 12:53 p.m., whereupon the open meeting resumed.

7. Personnel

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolutions 7.01.01 through 7.01.04 as follows; seconded by Dr. Natalini:

7.01.01 That the position of School Food Manager shall be a 12 month position at an annual salary of \$40,000, effective November 25, 2019.

7.01.02 To approve hiring Alexangelo Roman as School Food Manager, effective November 25, 2019.

7.01.03 That the salary for the position of HR/Administrative Assistant shall be \$42,500, effective November 25, 2019.

7.01.04 To approve hiring Amy Heinz as HR/Administrative Assistant.

Motion passed unanimously by roll call vote of all members present.

8. New Business

There was no new business.

9. Adjournment

MOTION by Mr. Jefferson to adjourn the meeting; seconded by Dr. Natalini; motion passed unanimously by voice vote of all members present.

The meeting was adjourned at 12:57 p.m.

Respectfully submitted,
Robert S. Natalini, Secretary