



**BOARD MEETING**

401 Penn Street  
Reading, PA 19601

**MINUTES**

Monday, November 19, 2018

**IN ATTENDANCE**

Board members present: Robert Jefferson; Joseph Amprey; Anthony Montemurro; Robert S. Natalini (via telephone)

Officers present: Angel Figueroa (CEO/COO); Angelo Romaniello (Chief Academic Officer/Principal)

Other staff present: Tania Dobronsky (Business Manager) (via telephone); Aurora Miller

Meeting was convened at 4:00 p.m.

**1. Opening Items**

Dr. Natalini noted that a quorum was present.

Dr. Natalini noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

There were no changes to the agenda.

**2. Public Comment**

No members of the public were present.

**3. Approval of Minutes**

3.01.01 Action to approve the minutes of the October 29, 2018, meeting -- MOTION by Mr. Montemurro to approve the minutes; seconded by Dr. Amprey; passed unanimously by roll call vote of all members present.

3.01.02 Action to approve the minutes of the October 29, 2018, executive session -- MOTION by Mr. Montemurro to approve the minutes; seconded by Dr. Amprey; passed unanimously by roll call vote of all members present.

#### **4. Financial**

Ms. Dobronsky presented the financial report. The following documents were reviewed and discussed.

Unaudited Statement of Financial Position for the period ending October 31, 2018.

Unaudited Statement of Activities for the period ending October 31, 2018.

Check Registers for the period ending October 31, 2018.

Debit Registers for the period ending October 31, 2018.

The Board then took the following action.

MOTION by Mr. Montemurro to adopt resolutions 4.01.01 through 4.01.04 as follows; seconded by Dr. Amprey:

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position for the period ending October 31, 2018.

4.01.03 To approve the attached unaudited Statement of Activities for the period ending October 31, 2018.

4.01.04 To approve the payments set forth in the attached Check and Debit Registers for the period ending October 31, 2018.

Motion passed unanimously by roll call vote of all members present.

#### **5. Report of the Chief Executive/Operating Officer**

Mr. Figueroa, assisted by Dr. Romaniello, then reported to the Board. He reviewed and discussed with the Board the school's status as a priority school. He and Dr. Romaniello then reviewed and the Board discussed the administration's executive summary of academic accomplishments for the 2017-2018 school year. Mr. Figueroa then discussed with the Board pending changes to the state school assessment system, with the Keystone test set to be replaced by the Future Readiness Index. He then reviewed and the Board discussed a recent change to the state mandated method for measuring truancy and the school's rate in light of the said change.

## **6. Administrative/Operations/Legal**

The Board then reviewed an expense reimbursement request from Mr. Figueroa.

The Board then took the following action.

MOTION by Mr. Montemurro to adopt resolution 6.01.01 as follows; seconded by Dr. Amprey:

6.01.01 To approve reimbursing Mr. Figueroa for the expenses set forth in the attached Employee Expense Reimbursement form, dated October 10, 2018.

Motion passed unanimously by roll call vote of all members present.

At 4:56 p.m. the Board went into Executive Session to discuss matters related to the terms and conditions of employment of certain public employees.

The Executive Session ended at 4:59 p.m., whereupon the open meeting resumed.

## **7. Personnel**

The Board then took the following action.

MOTION by Mr. Montemurro to adopt resolution 7.01.01 as follows; seconded by Dr. Amprey:

7.01.01 To approve the change in employment status of Judith Rivera from Attendance Monitor to Intervention Specialist at an hourly rate of \$15.

Motion passed unanimously by roll call vote of all members present.

## **8. Governance**

Dr. Natalini then announced his resignation as Chair of the Board of Trustees.

The Board then took the following action.

MOTION by Mr. Montemurro to adopt resolutions 8.01.01 through 8.01.03 as follows; seconded by Dr. Amprey:

8.01.01 To acknowledge Dr. Natalini's resignation as Chair of the Board of Trustees.

8.01.02 The Board will entertain nominations for Chair of the Board.

8.01.03 The Board will elect a Chair from among the nominees.

Dr. Natalini then asked for nominations for Chair of the Board. Dr. Amprey nominated Mr. Montemurro for Chair of the Board. There were no other nominations.

The Board then voted for Chair, with Mr. Montemurro abstaining. Mr. Montemurro received the vote of each of the other members in a roll call vote and was elected Chair.

Dr. Amprey then announced his resignation as Secretary of the Board of Trustees.

The Board then took the following action.

MOTION by Mr. Montemurro to adopt resolutions 8.01.04 through 8.01.06 as follows; seconded by Mr. Jefferson:

8.01.04 To acknowledge Dr. Amprey's resignation as Secretary of the Board of Trustees.

8.01.05 The Board will entertain nominations for Secretary of the Board.

8.01.06 The Board will elect a Secretary from among the nominees.

Dr. Natalini then asked for nominations for Secretary of the Board. Dr. Amprey nominated Dr. Natalini for Secretary of the Board. There were no other nominations.

The Board then voted for Secretary, with Dr. Natalini abstaining. Dr. Natalini received the vote of each of the other members in a roll call vote and was elected Secretary.

## **9. New Business**

Mr. Jefferson inquired about a contemplated school culture committee of the senior administration team that Mr. Figueroa had mentioned at the October 29, 2018, Board meeting and about attending the senior administration team's weekly meetings. Mr. Figueroa noted that the senior administration meetings are held on Thursday mornings, typically at 10:00 a.m., and he invited Board members to attend if they wish. Mr. Montemurro then informed the Board that Mr. Figueroa would be a judge of dental student social entrepreneurship proposals at a national dental conference in New York City the weekend after Thanksgiving; he noted that this would provide positive public exposure for the school. Dr. Natalini noted that the Board would preliminarily approve the related hotel expense, pending formal action when expense reimbursement paperwork has been submitted.

No action was taken.

## **10. Adjournment**

MOTION by Mr. Montemurro to adjourn the meeting; seconded by Dr. Amprey; motion passed unanimously by voice vote of all members present.

The meeting was adjourned at 5:06 p.m.

Respectfully submitted,  
Robert S. Natalini, Secretary