



**BOARD MEETING**

401 Penn Street  
Reading, PA 19601

**MINUTES**

Monday, October 29, 2018

**IN ATTENDANCE**

Board members present: Robert Jefferson; Joseph Amprey; Anthony Montemurro;

Officers present: Angel Figueroa (CEO/COO); Angelo Romaniello (Chief Academic Officer/Principal)

Other staff present: Tania Dobronsky (Business Manager) (via telephone); Aurora Miller

Also present: Jeremy Long, Reading Eagle

Meeting was convened at 4:00 p.m.

**1. Opening Items**

Mr. Montemurro noted that a quorum was present.

Mr. Montemurro noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

There were no changes to the agenda

**2. Public Comment**

No members of the public were present.

**3. Approval of Minutes**

3.01.01 Action to approve the minutes of the September 24, 2018, meeting  
-- MOTION by Dr. Amprey approve the minutes; seconded by Mr. Jefferson;  
passed unanimously by roll call vote of all members present.

3.01.02 Action to approve the minutes of the September 24, 2018, executive session -- MOTION by Dr. Amprey to approve the minutes; seconded by Mr. Jefferson; passed unanimously by roll call vote of all members present.

#### **4. Financial**

Ms. Dobronsky presented the financial report. The following documents were reviewed and discussed.

Unaudited Statement of Financial Position for the period ending August 31, 2018.

Unaudited Statement of Activities for the period ending August 31, 2018.

Unaudited Statement of Financial Position for the period ending September 30, 2018.

Unaudited Statement of Activities for the period ending September 30, 2018.

Check Registers for the period ending September 30, 2018.

Debit Registers for the period ending September 30, 2018.

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolutions 4.01.01 through 4.01.06 as follows; seconded by Mr. Jefferson:

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position for the period ending August 31, 2018.

4.01.03 To approve the attached unaudited Statement of Activities for the period ending August 31, 2018.

4.01.04 To approve the attached unaudited Statement of Financial Position for the period ending September 30, 2018.

4.01.05 To approve the attached unaudited Statement of Activities for the period ending September 30, 2018.

4.01.06 To approve the payments set forth in the attached Check and Debit Registers for the period ending September 30, 2018.

Motion passed unanimously by roll call vote of all members present.

## **5. Report of the Chief Executive/Operating Officer**

Mr. Figueroa, assisted by Dr. Romaniello, then reported to the Board. He reviewed and discussed with the Board the charter renewal application and the work that has been put into the final document, explaining the process that had taken two months and the staff members who worked on it. He confirmed that the application would be ready to be hand delivered to the Reading School District Administration building on Wednesday, October 31, 2018. Mr. Montemurro inquired about the timeline for the process of review and action by the Reading School District, and Mr. Figueroa explained the timeline.

Dr. Romaniello then reviewed and discussed with the Board various matters pertaining to academics. MAP testing will be in December and the data therefrom will be presented at the Board meeting that follows. He also reviewed the student of the month and attendance awards, which include giving gift cards to the winners as incentives. Next he discussed a new Core Values award for staff and noted that winners' photos are posted outside of the administrative wing accompanying the mural of the core value for which they have been awarded. Finally he explained that parent engagement has been rising.

## **6. Administrative/Operations/Legal**

Ms. Dobronsky then discussed with the Board proposals solicited and received from health insurance providers.

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolutions 6.01.01 and 6.01.02 as follows; seconded by Mr. Jefferson:

6.01.01 That the Chief Executive Officer/Chief Operating Officer shall finalize and submit the school's application for renewal of its charter.

6.01.02 To approve the following resolution.

WHEREAS, the administration for I-LEAD Charter School solicited three competitive bids from health care providers for health insurance coverage for ILCS's employees;

WHEREAS, the administration carefully evaluated each bid; and

WHEREAS, following its evaluation the administration recommended the adoption of the plan set forth by CIGNA for the 2018-19 school year;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees for ILCS hereby accepts, ratifies, and adopts CIGNA as the health insurance provider for the 2018-19 school year, and directs the administration to carry out any additional tasks, and execute and deliver any additional documents, as may be required to effect same.

Motion passed unanimously by roll call vote of all members present.

At 4:35 p.m. the Board went into Executive Session to discuss matters related to the terms and conditions of employment of certain public employees.

The Executive Session ended at 4:40 p.m., whereupon the open meeting resumed.

## **7. Personnel**

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolutions 7.01.01 through 7.01.02 as follows; seconded by Mr. Jefferson:

7.01.01 To approve the hiring of Christine Ortiz as a Lunch Aide at an hourly rate of \$8.00.

7.01.02 To acknowledge the resignations of the following individuals effective the dates specified:

- America Franco, October 5, 2018
- Jeremias Franco, October 5, 2018

Motion passed unanimously by roll call vote of all members present.

## **8. New Business**

Mr. Montemurro informed the Board about Mr. Figueroa's involvement in a Shils Foundation event earlier in the month. He emphasized that the school's work is being recognized and applauded in many areas including the dental sector. Mr. Figueroa informed the Board that his senior administration team, which meets Thursdays at 10 a.m., is considering forming a committee relating to professional practices involving race, ethnicity, and culture. He suggested that it would be useful for a Board member work with this committee.

Mr. Jefferson inquired about the process for receiving and addressing learner complaints about staff members. Mr. Figueroa explained how the Chief Academic Officer/Principal, together with the staff member's direct supervisor if the supervisor is other than the Chief Academic Officer/Principal, handles such matters in accordance with the Code of Living.

No action was taken.

## **9. Adjournment**

MOTION by Dr. Amprey to adjourn the meeting; seconded by Mr. Jefferson; motion passed unanimously by voice vote of all members present.

The meeting was adjourned at 5:04 p.m.

Respectfully submitted,  
Dr. Joseph Amprey, Secretary