



BOARD MEETING
401 Penn Street
Reading, PA 19601
MINUTES
Monday, June 25, 2018

IN ATTENDANCE

Board members present: Robert Jefferson; Joseph Amprey; Anthony Montemurro; Robert S. Natalini

Officers present: Angel Figueroa (CEO/COO); Angelo Romaniello (Chief Academic Officer/Principal)

Other staff present: Tania Dobronsky (Business Manager); Aurora Miller

Meeting was convened at 5:00 p.m.

1. Opening Items

Dr. Natalini noted that a quorum was present.

Dr. Natalini noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

There was one change to the agenda. And executive session was added. Dr. Natalini noted that the revised agenda had been posted for public viewing.

2. Public Comment

No members of the public were present.

3. Approval of Minutes

3.01.01 Action to approve the minutes of the May 24, 2018, meeting -- MOTION by Mr. Montemurro approve the minutes; seconded by Mr. Jefferson; passed unanimously by roll call vote of all members present.

3.01.02 Action to approve the minutes of the May 24, 2018, executive session -- MOTION by Mr. Montemurro to approve the minutes; seconded by Mr. Jefferson; passed unanimously by roll call vote of all members present.

4. Financial

Ms. Dobronsky presented the financial report. The following documents were reviewed and discussed.

Unaudited Statement of Financial Position for the period ending May 31, 2018.

Unaudited Statement of Activities for the period ending May 31, 2018.

Check Register for the period ending May 31, 2018.

Debit Register for the period ending May 31, 2018.

The Board then took the following action.

MOTION by Mr. Montemurro to adopt resolutions 4.01.01 through 4.01.04 as follows; seconded by Mr. Jefferson:

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position for the period ending May 31, 2018.

4.01.03 To approve the attached unaudited Statement of Activities for the period ending May 31, 2018.

4.01.04 To approve the payments set forth in the attached Check and Debit Registers for the period ending May 31, 2018.

Motion passed unanimously by roll call vote of all members present.

5. Report of the Chief Executive/Operating Officer

Mr. Figueroa, assisted by Dr. Romaniello, then reported to the Board. He reviewed major matters from the 2017-2018 school year and reported on commencement. He informed the Board about the ongoing negotiations with I-LEAD Education Association regarding a new collective bargaining agreement and his expectation that a proposed agreement would soon be ready to present to the Board.

Dr. Romaniello then reported regarding certain matters. He discussed the summer school session scheduled to begin on June 26 and current registration figures for the coming school year. He advised the Board that the the administration will complete the

master schedule and course catalog for review and action by the Board at its August 27 meeting. He noted that professional development for staff will take place August 14-17 with a focus on ILCS culture. He informed the Board regarding fall MAP testing and advised regarding certain pending required reporting to the state, work on which is on schedule for timely submission.

Mr. Figueroa then discussed changes to certain administrative positions and informed the Board regarding certain vacant positions that he expected to be filled by the beginning of professional development in August. He also informed the Board about the process of obtaining zoning and building permits needed for resumption of the dental assistant program and a dental clinic in the building, potentially beginning in fall 2018. Finally, he reported on work being done on plans to improve the security of the front lobby area and advised the Board that the administration anticipates submitting a plan for the Board's consideration in the near future.

6. Administrative/Operations/Legal

Ms. Dobronsky then discussed with the Board proposals solicited and received from auditing firms to conduct an audit of the school's financial statements for the fiscal years ended June 30, 2018, and June 30, 2019, and her recommendation that the school engage Barbacane, Thornton & Company, LLC, and the Board deliberated regarding the matter. The Board then discussed the proposed schedule of Board meetings for the 2018-2019 fiscal year.

The Board then took the following action.

MOTION by Mr. Montemurro to adopt resolutions 6.01.01 and 6.01.02 as follows; seconded by Mr. Jefferson:

6.01.01 To approve engaging Barbacane, Thornton & Company, LLC to provide professional auditing services for the fiscal years ended June 30, 2018, and June 30, 2019, pursuant to the terms set forth in the attached proposal dated June 15, 2018.

6.01.02 To adopt the attached Board Meeting Schedule for the 2018-2019 fiscal year.

The Board then reviewed the proposed budget for the fiscal year 2018-2019. The members discussed with Mr. Figueroa, Dr. Romaniello, and Ms. Dobronsky the reasoning behind the proposed budget and its details and deliberated thereon.

The Board then took the following action.

MOTION by Mr. Montemurro to adopt resolution 6.02 as follows; seconded by Mr. Jefferson:

6.02 To adopt the attached Budget for the 2018-2019 fiscal year.

Motion passed unanimously by roll call vote of all members present.

At 6:05 p.m. the Board went into Executive Session to discuss the terms and conditions of employment of certain public employees.

The Executive Session ended at 6:29 p.m., whereupon the open meeting resumed.

7. Personnel

The Board then took the following action.

MOTION by Mr. Montemurro to adopt resolutions 7.01.01 through 7.01.03 as follows; seconded by Mr. Jefferson:

7.01.01 To approve the payment of a one-time performance-based bonus of \$15,000 for the 2017-2018 fiscal year to the Chief Executive Officer/Chief Operating Officer.

7.01.02 To approve the attached schedule of positions and salaries for the 2018-2019 fiscal year.

7.01.03 To approve eliminating the Director of Clinical Services position effective June 14, 2018.

Motion passed unanimously by roll call vote of all members present.

8. New Business

Mr. Figueroa informed the Board regarding his and Dr. Romaniello's attendance at the recent National Charter School Conference in Austin, Texas. He reported that their attending the conference was beneficial and suggested that Board members consider attending in 2019. He also informed the Board about certain planned team building activities for the administration and invited the members to participate.

Dr. Natalini then informed the Board that there were certain matters potentially needing Board attention and action before its next scheduled meeting and advised the members that he may request a special meeting to attend to such matters on a date to be determined.

No action was taken.

9. Adjournment

MOTION by Mr. Montemurro to adjourn the meeting; seconded by Mr. Jefferson; motion passed unanimously by voice vote of all members present.

The meeting was adjourned at 6:43 p.m.

Respectfully submitted,
Dr. Joseph Amprey, Secretary