



BOARD MEETING
401 Penn Street
Reading, PA 19601
MINUTES
Monday, January 29, 2018

IN ATTENDANCE

Board members present: Robert Jefferson; Joseph Amprey; Anthony Montemurro; Robert S. Natalini

Officers present: Angel Figueroa (CEO/COO); Angelo Romaniello (Chief Academic Officer/Principal)

Other staff present: Tania Dobronsky (Business Manager); Aurora Miller

Meeting was convened at 5:00 p.m.

1. Opening Items

Dr. Natalini noted that a quorum was present.

Dr. Natalini noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

There was one item of new business. There were no other changes to the agenda.

2. Public Comment

No members of the public were present.

3. Approval of Minutes

3.01.01 Action to approve the minutes of the December 12, 2017, meeting -- MOTION by Mr. Jefferson to approve the minutes; seconded by Dr. Amprey; passed unanimously by roll call vote of all members present.

4. Financial

Ms. Dobronsky presented the financial report. The following documents were reviewed and discussed.

Unaudited Statement of Financial Position for the period ending December 31, 2017.

Unaudited Statement of Activities for the period ending December 31, 2017.

Check Register for the period ending December 31, 2017.

Debit Register for the period ending December 31, 2017.

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolutions 4.01.01 through 4.01.04 as follows; seconded by Dr. Amprey:

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position for the period ending December 31, 2017.

4.01.03 To approve the attached unaudited Statement of Activities for the period ending December 31, 2017.

4.01.04 To approve the payments set forth in the attached Check and Debit Registers for the period ending December 31, 2017.

Motion passed unanimously by roll call vote of all members present.

The Board then reviewed and discussed with Ms. Dobronsky the Independent Auditors Report for the year 2016-2017. Ms. Dobronsky highlighted that the auditors concluded that the school's audited financial statements "present fairly, in all material respects, the financial position of the I-LEAD Charter School – Reading, dba I-LEAD Charter School as of June 30, 2017, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America," that the "financial statement disclosures are neutral, consistent, and clear," and that they "encountered no significant difficulties in dealing with management in performing and completing our audit."

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolution 4.01.05 as follows; seconded by Dr. Amprey:

4.01.05 To accept the attached Independent Auditors Report, dated December 5, 2017, with Audited Financial Statements.

Motion passed unanimously by roll call vote of all members present.

The Board then reviewed and discussed with Ms. Dobronsky the Internal Revenue Service Form 990 for the 2016-2017 tax year.

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolution 4.01.06 as follows; seconded by Dr. Amprey:

4.01.06 To approve the attached Internal Revenue Service Form 990 for the tax year beginning July 1, 2016, and ending June 30, 2017.

Motion passed unanimously by roll call vote of all members present.

5. Report of the Chief Academic Officer

Dr. Romaniello reported on, and the Board discussed, matters pertaining to enrollment, student transportation, recent staff hires, work being done to fill certain vacant positions, events scheduled to take place in February, and a report pertaining to learner population demographics.

6. Report of the Chief Executive/Operating Officer

Mr. Figueroa reported on, and the Board discussed, an open house and a celebration of national school choice week recently conducted at the school, ongoing fundraising efforts, the status of the revocation matter, the upcoming charter renewal process, and work that Dr. Bohan is conducting on assessing learner growth.

7. Administrative/Operations/Legal

The Board then deliberated regarding right to know law, the school's wellness policy, and a report that had been received from a certain vendor.

The Board then took the following action.

MOTION by Mr. Jefferson to adopt Resolutions 7.01.01 through 7.01.03 as follows; seconded by Dr. Amprey:

7.01.01 That Tania Dobronsky shall be the Right to Know officer effective this date.

7.01.02 To approve the attached I-LEAD Charter School Local School Wellness Policy.

7.01.03 To accept the attached Reading Innovation Lab, LLC Monthly Status Report, dated Thursday, January 25, 2018.

Motion passed unanimously by roll call vote of all members present.

At 6:18 p.m. the Board went into Executive Session to discuss the terms and conditions of employment of certain public employees and prospective public employees.

The Executive Session ended at 6:25 p.m.

The open meeting resumed at 6:26 p.m.

8. Personnel

The Board then took the following action.

MOTION by Mr. Jefferson to adopt Resolutions 8.01.01 through 8.01.04 as follows; seconded by Dr. Amprey:

8.01.01 To approve the change in employment status of Angela Galie from interim School Counselor to School Counselor with no change in job responsibilities, salary, or benefits.

8.01.02 To approve the hiring of Christine Latch as a Learning Facilitator at an annual salary of \$47,400.

8.01.03 To recognize the retirement of Barbara Wilkinson-Sykes, CFO/CAO, effective at the close of business January 31, 2018, and to thank Ms. Wilkinson-Sykes for her service to I-LEAD Charter School.

8.01.04 To approve payment of \$8,605.31 to Barbara Wilkinson-Sykes for unused vacation days, said amount being equal to her salary (to wit, \$523.75 per day) for 16.75 unused vacation days.

Motion passed unanimously by roll call vote of all members present.

Dr. Natalini then expressed the Board's profound gratitude to Ms. Wilkinson-Sykes for her years of service to the school.

9. New Business

Dr. Romaniello presented and discussed with the Board certain proposed changes to the school calendar in light of recent school closures due to weather. He highlighted that the number of school days and educational hours continue to exceed state requirements.

The Board then took the following action.

Motion by Mr. Jefferson to adopt resolution 9.01.01 as follows; seconded by Dr. Amprey:

9.01.01 The 2017-2018 School Calendar shall be revised as follows: March 26 and March 27 shall be school days (3:30 p.m. dismissal); March 28 shall be an early dismissal school day (1:30 p.m. dismissal); and May 5 shall be a staff development day for all staff.

10. Adjournment

MOTION by Mr. Jefferson to adjourn the meeting; seconded by Dr. Amprey; motion passed unanimously by voice vote of all members present.

The meeting was adjourned at 6:28 p.m.

Respectfully submitted,
Dr. Joseph Amprey, Secretary